



# City of Bastrop

[www.cityofbastrop.com](http://www.cityofbastrop.com)

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## PLEASE PRINT

REGULAR COUNCIL MEETINGS ARE THE 2<sup>ND</sup> THURSDAY, OF EACH MONTH AT 6:00 P.M.

**ALL REQUESTS MUST BE SUBMITTED TO THE CLERK'S OFFICE, BASTROP CITY HALL, ROOM 115, BEFORE 12:00 P.M. FRIDAY, THE WEEK BEFORE MEETING. WHEN SUBMITTING YOUR REQUEST VIA EMAIL OR FAX PLEASE CALL SANDRA GOLEMAN OR CHARISSA HOLMES AT (318) 283-0250 TO CONFIRM RECEIPT.**

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTACT NUMBER: \_\_\_\_\_

COUNCIL MEETING DATE: \_\_\_\_\_

REFERENCED SUBJECT: \_\_\_\_\_

SPEAKER NAME: \_\_\_\_\_

POWER POINT AND HANDOUTS  
**MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE AT TIME OF REQUEST**

POWER POINT PRESENTATION                      YES                      NO

HANDOUTS FOR MAYOR AND COUNCIL            YES                      NO

\_\_\_\_\_  
SIGNATURE OF REMITTER

\_\_\_\_\_  
DATE