

Distinguishing Features of the Job

Work of this class is primarily confined to patrol and traffic direction tasks, and requires considerable independent ability and responsibility in emergencies. Employees usually work alone and are subject only to general supervision of a superior, however, special assignments are usually carried out under the immediate and special supervision of a superior officer.

Examples of Work

General Statement of Duties include Patrol the entire city or an assigned part thereof and investigate all irregular conditions and circumstance, suspicious persons and their activities, detect and prevent crime, direct traffic when necessary or as expressly assigned, assist the public, and make arrests as required by law.

Examples listed below are illustrative only.

- Patrol assigned area on foot, on a motorcycle, or in a radio cruising car, as required;
- Report immediately to headquarters any hazardous conditions found in streets or on sidewalks, such as fallen tree limbs or electrical power lines, broken water or gas mains, etc.
- Give special assistance to fire trucks, ambulances, doctor's cars, and public utility emergency repair vehicles in getting through traffic and congested area during emergencies;
- Direct traffic and keep it moving; mark cars for overtime parking, investigate traffic accidents and make reports to headquarters;
- Watch for and investigate suspicious activities, be on the lookout for wanted and missing persons, stolen cars and property;
- Answer questions for, direct, and assist the public;
- Check railway and bus stations for vagrants, disorderly persons, wanted and missing persons, and generally protect and assist the traveling public;
- Maintain order in crowds and at public gatherings;
- Receive and transmit radio messages from radio patrol cars;
- Escort parades, funeral processions, and convoys;
- Serve subpoenas and execute warrants, as directed;
- Arrest law violators as required by law;
- Search arrested persons for offensive or dangerous weapons, and incriminating evidence;
- Escort prisoners to headquarters and have them booked on charges;
- Escort prisoners to court and testify in court, when required;
- Make reports.